

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JANUARY 30

24

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on January 30, 2024 at 8:00 a.m. with the following persons:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Kenny Hickey, Brad Edrington, JonPaul Campbell, John Seckel, Alan Foley, Zach Gauvin, Adam Hofmann, Joe Mears, Corey Gerdeman and Chris Dotson.

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on January 8, 2024 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

Deputy Chief JonPaul Campbell swore in newer hire, Zachary Gauvin. Mr. Gauvin is a Full-time Firefighter II/EMT-Basic and joined the Fire department December 11, 2023.

Department Reports:

Fire/EMS:

JonPaul Campbell, Acting Fire Chief, asked the Board if they were in favor of hiring S3D to provide an evaluation and report for the Fire and EMS department. Mr. Sams asked Chief Campbell if he had reviewed the proposal letter and asked if he was in favor of moving forward. Chief Campbell stated that he had reviewed the proposal and was in favor of moving forward. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the quote for S3D to provide an evaluation and report for the Fire and EMS department and to authorize Tammy Boggs, Administrator, authority to sign the contract. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-17**. (A copy of the Resolution is included in the minutes.)

Chief Campbell informed the Board that the Resolution terminating Dan Hill needs to be rescinded. Therefore, a Resolution is needed to rescind the prior Resolution. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve rescinding Resolution 23-12-30. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-18**. (A copy of the Resolution is included in the minutes.)

Chief Campbell informed the Board that the Resolution terminating Mark Hall needs to be rescinded. Therefore, a Resolution is needed to rescind the prior Resolution. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve rescinding Resolution 23-01-03. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-19**. (A copy of the Resolution is included in the minutes.)

Chief Campbell informed the Board that a new hot water tank was purchased for Station 31 and installed by the Road Department. The hot water tank will fit with the planned renovations.

Chief Campbell requested a motion to ratify purchase of new tires for Medic 32 in the amount of \$1,582.24 TO Best One Tire & Service of Mid America Inc. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the ratification of tires purchased for Medic 32 in the amount of \$1,582.24. All present voiced a "YEA" vote and the motion was passed.

Chief Campbell informed the Board that Shannon Deye returned from her leave of absence and is due a pay increase to \$19.07 effective January 13, 2024. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-20**. (A copy of the Resolution is included in the minutes.)

Chief Campbell informed the Board that we need to post a position for a Full Time Firefighter/Paramedic. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the posting as stated above. All present voiced a "YEA" vote and the motion was passed.

Chief Campbell informed the Board that the damage to the Traverse door would need repairs in the amount of \$816.95 by Image Collision Center plus \$100.00 for the striping decal. This will be turned into insurance less the \$250 deductible.

Chief Campbell informed the Board that there was a fire on 123 during the resent snow and ice event. Chief Campbell thanked the Road Department and Mr. Hickey for bringing salt

and treating the roadway as well as bringing a trailer to haul back frozen hoses and a dump tank. Mr. Sams concurred and added his thanks to both the Road Department and the Fire Department on behalf of the Trustees.

Road and Bridge:

Kenny Hickey, Road/Maintenance Supervisor, requested approval to participate in the 2024-2025 Warren County Salt Program with a request of 900 tons of salt. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve participation as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-01-21**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey stated the township received the 2023 Township Highway System Mileage Certification from the Ohio Department of Transportation. The current mileage for the township is 66.817. All three of the Trustees need to approve and sign the document and return it to the Warren County Engineer's Office. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the Mileage Certification. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-01-22**. (A copy of the resolution will be included in the minutes.)

Mr. Hickey asked the Board for discussion regarding repairs needed for the tandem dump truck. Mr. Hickey stated that he has not yet received the estimate of costs from International. The repairs are mainly due to rust damage on the 2003 dump truck with 60,000 miles. Mr. Hickey will give more information at the next meeting. Mr. Hickey said that he and his crew will treat the other trucks and trailers with rust preventative to prolong their work life.

Mr. Hickey and Mrs. Boggs brought forth a discussion on stormwater issues in Stonewall subdivision. They met with the Engineer's office to talk about the issues involved on this curb and gutter subdivision which involve major repairs that could cost upwards of a million dollars at some point in the future. They will work with the County, the Engineer's Office and legal to see how we can possibly get grant money and explore other options. Dave Mick will be completing a new feasibility study which will give us more knowledge on the state of the sewer lines.

Administration:

Tammy Boggs, Township Administrator, requested approval to renew the Emergency Services Accident and Health Policy in the amount of \$5,793.00, with Burnham and Flower Insurance and requested for Jonathan Sams, Chairman to sign the renewal application. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-01-23**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested a Resolution to pay The Cincinnati Insurance Company renewal for Directors, Officers and Employment Liability Insurance. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the renewal of the Public Entity Insurance with The Cincinnati Insurance Company. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-01-24**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$3,602.33. The purchases are \$883.55 from The Home Depot, \$35.98 from Ace Hardware, 419.95 from Amazon, \$28.26 from Altafiber, \$148.48 from Fastenal, \$70.27 from LaRosa's, \$33.75 from Tax1099, \$8.84 from Wasabi, \$39.06 from Broadway Barrel House, \$9.99 from Crashplan, \$635.30 from WinSupply, \$32.65 from Verizon, \$370.00 from Ohio Township Association, \$729.00 from Active 911, \$81.66 from Sam's Club and \$75.59 from Sumerel Tire. Mr. VanDeGrift made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$3,602.33. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-25**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested a resolution to appoint members to the Warren County Regional Planning Commission for 2024. After some discussion, the Board decided to reappoint the current members of Tammy Boggs, Jonathan Sams, Gabe Drake and Amanda Childers. Phil Garver was added to Quarterly Re-Appointment. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-01-26**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that Warren County Regional Planning Commission is due the amount of \$2,119.52 for their annual fee. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the payment to Warren County Regional Planning Commission for \$2,119.52. All present voiced a "YEA" vote and the motion was passed with **Resolution 24-01-27**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that she received a notice of Revised Preliminary Plan for Greentree Meadows from Warren County Regional Planning. Discussion occurred including the opinions of all departments looking from the original approved plan to the proposed changes. The group did not like the addition of 2 panhandle lots and want the original loop on Hueston Court to remain. The entrance on Arthur Way has an island which the group find problematic for emergency vehicles. All stub streets need to include T turn arounds. This subdivision only has one entrance due to the line of sight issue on Greentree Road. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs informed the Board that Pilot Travel Center has submitted a Preliminary Plan for the Auto/Lube business. It must use architectural requirements of the JEDD. The Trustees are against allowing a zoning change as this could affect additional properties. A brick facade will be requested. (A letter will be sent to Warren County Regional Planning stating this information).

Mrs. Boggs brought up discussion on landscaping buffers for the Duke substation on the corner of Greentree and State Route 741. Duke offered green fencing as their standard. The Board requested soil mounding. Mrs. Boggs will follow up with Duke regarding options.

Mrs. Boggs asked the Board if they would like to recommend someone for a County Board position. The Trustees would like Jeff Monroe to serve on the Warren County Zoning Board on behalf of the Township.

Mr. Edrington informed the Board that Sunrise Fuel has been having problems with their diesel pumps and he would like to apply for Fuelman fuel cards which can be used at any fuel dispensaries. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve application for Fuelman fuel cards. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs informed the Board that the 42 roundabout at Glosser road has been pushed out until 2025.

Trustee Jonathan Sams was told that the drawings for the fuel station on Greentree road still show a separate diesel island for trucks in the drawings. Mrs. Boggs will check with Regional Planning on this matter.

Mrs. Boggs informed the Board that there will be an Open House for Core5 Encore Logistics Center Building 1 on January 31, 2024 at 11:30 – 1:30. All three Trustees plan to attend so public notice will be given.

General Reports:

CORRESPONDENCE:

IN:

Email from Mr. Bement regarding snow plowing and mailboxes.
Email from Mr. Sandman regarding inspection of pipe installment.
Letter from WC Recorder regarding zoning resolutions.
Notice of public hearing for Lebanon Board of Zoning Appeals for meeting to be held on February 7, 2024 at 5:30 p.m. Hearing is to solicit input on a Dimensional Variance application filed by Drees Homes on behalf of Toll House Farms. The request is to decrease the required side yard setback for all homes within the development from 7' to 5' to allow for construction of homes with side loading garages.
Email from Buckeye Field Estates HOA regarding paving work in the development.
Received WC Health District quarterly report.
Email thanking the Road Department for their snowplowing of Meadowbrook Subdivision.
Resolution from WC Board of Commissioners regarding text amendments for WC Rural Zoning.

Email stating that our EMS crew presented themselves in a professional, polite, and respectful manner when interacting with an individual.
 Letter from WC Engineer's office regarding the installation of a fence in the right-of-way and it will need to be re-located.
 Email from resident regarding speed sign on Hart Road being down.
 Email from Mr. Yoder, Bricker Graydon regarding a conflict-of-interest waiver.
 Letter from Duke regarding relocation of transmission poles on Greentree and 741.
 Email from Ms. Swartz regarding pothole in the road.

OUT:

Email to Mr. Bement regarding snow plowing and mailboxes.
 Email to Mr. Sandman regarding inspection of pipe installment.
 Letter to WCHD regarding Union Road Convenience Store.
 Letter to WC Zoning regarding Union Road Convenience Store.
 Letter to Lebanon Correctional Institution regarding Turtlecreek Fire Department.
 Email to Buckeye Field Estates HOA regarding paving work in the development.
 Email to BAS Annual Report.
 Application for the MORE Grant with OTAMRA for the Road Department.
 Email to resident regarding speed sign on Hart Road being down.
 Email to VFDF regarding certification for the year 2024.
 Email to Ms. Swartz regarding pothole in the road.

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested the Board to approve a line item transfer within the Fire/EMS fund from Account 2193-930-930-0000 (Contingencies) to Account 2193-290-590-0040 (OP&F Physicals) in the amount of \$16,000.00 for needed expenses. Mr. Jones made a motion, seconded by Mr. VanDeGrift to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-28**. (A copy of the resolution is included in the minutes.)

Mrs. Childers informed the Board that they need to appoint a Trustee to the 911 program review committee by majority vote of the Board of Township Trustees in Warren County Ohio. Darryl Cordrey from Hamilton Township has volunteered to serve as the Warren County representative to the committee. Mr. VanDeGrift made a motion, seconded by Mr. Jones to appoint Darryl Cordrey to the Warren County 911 Program Review Committee. All present voiced a "YEA" vote and the motion passed with **Resolution 24-01-29**. (A copy of the resolution is included in the minutes.)

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 35404 through 35452 (copy to follow) and Vouchers 52-2024 through 112-2024.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
1/19/24	1/22/24	13-2024	CITY OF MONROE	1000-591-0008	\$33,788.81	4TH QTR 2023 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
					\$33,788.81	
1/16/24	1/22/24	14-2024	BUSINESS PLANS INC - MY COBRA PLAN	2031-892-0000	\$641.26	REIMBURSEMENT FOR PREMIUMS PAID R CHASTEEN ANTHEM/DELTA DENTAL/PRINCIPAL
					\$641.26	
1/2/24	1/24/24	15-2024	WESTSIDE CHURCH OF CHRIST	1000-892-0000	\$1,200.00	2024 LEASE ON FOLEY LAND
					\$1,200.00	
1/11/24	1/24/24	16-2024	BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$984.54	2024 EARLY PAYMENT DISCOUNT
					\$984.54	
1/11/24	1/24/24	17-2024	S KOHLER	2031-892-0000	\$10.00	GREEN ADDRESS SIGN
					\$10.00	
1/22/24	1/24/24	23-2024	STATE OF OHIO	1000-533-0000	\$3,784.90	35% OF LICENSING FEE DISTRIBUTION FOR 2ND QTR 2023 (DIRECT DEPOSIT)
					\$3,784.90	
1/2/24	1/22/24	10-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-534-0000	\$60.61	CIGARETTE LICENSE DECEMBER 2023 (DIRECT DEPOSIT)
1/16/24	1/22/24	11-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 JANUARY 2024 (DIRECT DEPOSIT)
1/16/24	1/22/24	12-2024	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$6,481.41	LOCAL GOVT JANUARY 2024 (DIRECT DEPOSIT)
1/22/24	1/24/24	24-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,952.25	NEW \$5 PERMISSIVE AUTO DECEMBER 2023 (DIRECT DEPOSIT)
1/22/24	1/24/24	25-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,033.04	MOTOR VEHICLE LICENSE TAX DECEMBER 2023 (DIRECT DEPOSIT)
1/22/24	1/24/24	26-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$1,918.21	CENTS PER GALLON JANUARY 2024 (DIRECT DEPOSIT)
1/22/24	1/24/24	27-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,504.92	OLD \$5 PERMISSIVE AUTO TAX DECEMBER 2023 (DIRECT DEPOSIT)
1/22/24	1/24/24	28-2024	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$18,645.30	GAS EXCISE TAX JANUARY 2024 (DIRECT DEPOSIT)
					\$40,560.59	
1/23/24	1/29/24	29-2024	NATIONAL OPIOIDS SETTLEMENT	2903-892-0000	\$27.72	DISTRIBUTOR PAYMENT 2
					\$27.72	

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
1/2/24	1/2/24	1-2024	ANTHEM BLUE	2191-299-0000	\$80.15	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/4/24	1/22/24	2-2024	HNB-ECHO	2191-299-0000	\$426.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/4/24	1/22/24	3-2024	OHIO FARMERS INSURANCE	2191-299-0000	\$1,206.38	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/17/24	1/22/24	4-2024	HUMANA	2191-299-0000	\$174.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/17/24	1/22/24	5-2024	HHP OHIO	2191-299-0000	\$558.62	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/17/24	1/22/24	6-2024	AETNA	2191-299-0000	\$677.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/17/24	1/22/24	7-2024	HWHO	2191-299-0000	\$792.45	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/18/24	1/22/24	8-2024	UNITED HEALTHCARE	2191-299-0000	\$725.83	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/19/24	1/22/24	9-2024	GAINWELL TECHNOLOGY	2191-299-0000	\$190.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/11/24	1/24/24	18-2024	BLUE STAR	2191-299-0000	\$570.79	LIFE SQUAD SERVICES
1/11/24	1/24/24	19-2024	O'CONNOR ACCIANI & LEVY	2191-299-0000	\$425.58	LIFE SQUAD SERVICES
1/11/24	1/24/24	20-2024	O'CONNOR ACCIANI & LEVY	2191-299-0000	\$339.89	LIFE SQUAD SERVICES
1/22/24	1/24/24	21-2024	HNB-ECHO	2191-299-0000	\$426.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/22/24	1/24/24	22-2024	ANTHEM BLUE	2191-299-0000	\$1,915.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/23/24	1/29/24	30-2024	HNB-ECHO	2191-299-0000	\$186.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/23/24	1/29/24	31-2024	AETNA	2191-299-0000	\$541.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/23/24	1/29/24	32-2024	CGS	2191-299-0000	\$2,903.56	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/24/24	1/29/24	33-2024	HNB-ECHO	2191-299-0000	\$186.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/24/24	1/29/24	34-2024	AETNA	2191-299-0000	\$439.96	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$12,767.11	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss Personnel EMS/Fire discipline matters pursuant to ORC 121.22 (G) (1) at 9:10 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones and the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 9:52 a.m.

The Trustees held a discussion regarding setting a standard for our trucks being out the door as follows: 8:00 p.m. to 6:00 a.m. as 4 minutes; 6:00 a.m. to 8:00 p.m. as 3 minutes. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the standard as described above. All present voiced a "YEA" vote and the motion was passed.

Chief Campbell informed the Board that the GMC Yukon has a lot of miles and is in need of some extensive maintenance. More information will be forthcoming at the next meeting.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for February 12, 2024 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 24-01-17
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio had engaged S3D to provide an evaluation and report on the Fire and EMS department of Turtlecreek Township; and

WHEREAS, the cost of the evaluation and report will be \$7,500.00; and

WHEREAS, the source of the funds will be the Fire Fund 2192 (2192-220-360-000 Contracted Services); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the evaluation and report by S3D of the Fire and EMS department of Turtlecreek Township.

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 30th day of January, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-01-18
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they rescind Resolution 23-12-30 regarding termination of Daniel Hill.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 30th day of January, 2024

Signed: _____ " YEA"

_____ " YEA"

_____ " YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-01-19
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they rescind Resolution 24-01-03 regarding termination of Mark Hall.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Jones. All voiced a "YEA" vote and the resolution passed.

Adopted this 30th day of January, 2024

Signed:	_____	" YEA"
	_____	" YEA"
	_____	" YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 24-01-20
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE PAY
INCREASE FOR SHANNON DEYE**

WHEREAS, the Fire Chief has determined that Shannon Deye pay rate should be increased to \$19.07 per hour; and

WHEREAS, the effective date for the pay increase for Shannon Deye to \$19.07 per hour will be effective January 13, 2024; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approve the pay increase to \$19.07 per hour effective January 13, 2024.

Mr. Jones moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Sams	"YEA"
Mr. VanDeGrift	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 30th day of January, 2024.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-01-21
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**Authorizing Contract with Warren County Engineer's
Office for Purchase of Road Salt**

WHEREAS, Turtlecreek Township desires an agreement to purchase road salt through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for salt; and

WHEREAS, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren County Engineer's Office for road salt for the 2024-2025 winter season; now

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren Country Engineer's Office for the bidding and purchase of 900 tons of road salt for the 2024-2025 winter season; and

FURTHER BE IT RESOLVED, that the Turtlecreek Township will use the engineer's storage space to receive and store salt bid and awarded in this contract; and

FURTHER BE IT RESOLVED, that the Township Administrator and/or the Road Superintendent of Turtlecreek Township are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated salt needed for purchase as prepared by the Road Superintendent.

Mr. Jones moved for adoption of the foregoing resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 30th day of January, 2024.

TURTLECREEK TOWNSHIP

Chief Fiscal Officer

**RESOLUTION 24-01-22
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**TO ADOPT THE OHIO DEPARTMENT OF TRANSPORTATION
2023 TOWNSHIP HIGHWAY SYSTEM MILEAGE CERTIFICATION**

WHEREAS, Turtlecreek Township has received the updated highway system mileage for 2023 from Ohio Department of Transportation; and

WHEREAS, the updated mileage is 66.817 miles for the calendar year 2023; and

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio to approve the 2023 township highway system mileage in the amount of 66.817.

Mr. Jones moved for adoption of the foregoing resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 30th day of January, 2024.

TURTLECREEK TOWNSHIP

Chief Fiscal Officer

**RESOLUTION 24-01-23
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the renewal for the accident and health insurance policy for the volunteer employees with Burnham & Flower Insurance is due; and

WHEREAS, the cost of the renewal is \$5,793.00 and the source of the Funds will be the EMS Fund (2191-230-389-0000 Other – Insurance and Bonding) and the Fire Fund (2192-220-389-0000 Other – Insurance and Bonding); and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio authorize Jonathan D. Sams, Chairman of the Board to sign the renewal application; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio that they approve the renewal in the amount of \$5,793.00 and authorize Jonathan D. Sams to sign the renewal application.

Mr. VanDeGrift moved to adopt the foregoing Resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Adopted this 30th day of January, 2024

Signed: _____	" YEA"
_____	" YEA"
_____	" YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-01-24
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE JONATHAN D. SAMS,
TURTLECREEK TOWNSHIP TRUSTEE,
TO SIGN RENEWAL PAPERWORK WITH
THE CINCINNATI INSURANCE COMPANY**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has a need to renew the insurance with The Cincinnati Insurance Company; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have authorized Jonathan D. Sams to sign the renewal paperwork for the year 2024; and

THEREFORE, by motion of Mr. Jones and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 30th day January, 2024

Signed: _____ " YEA"

_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 24-01-25

Date of Resolution: January 30, 2024

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 30th day of January, 2024.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 24-01-26
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**A RESOLUTION APPOINTING MEMBERS TO THE WARREN COUNTY
REGIONAL PLANNING COMMISSION BOARD**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio need to appoint members to the Warren County Regional Planning Commission board; and

WHEREAS, said appointments will be as follows:

Tammy Boggs	Monthly Re-Appointment
Jonathan D. Sams	Alternate Monthly Appointment
Gabe Drake	Quarterly Re-Appointment
Phil Garver	Quarterly Re-Appointment
Amanda Childers	Alternate Re-Appointment

NOW THEREFORE, BE IT RESOLVED, the above appointments will represent Turtlecreek Township on the Warren County Regional Planning Commission Boards for the year 2024.

Mr. Jones moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 30th day of January, 2024

Signed: _____ "YEA"
 _____ "YEA"
 _____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-01-27
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay to the Warren County Regional Planning Commission the sum of \$2,119.52. Source of the funds will be from the General Fund #1000-190-370-0000 (Payment to Another Political Subdivision).

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 30th day of January, 2024.

Signed: _____ " YEA"
 _____ " YEA"
 _____ " YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-01-28
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the EMS/FIRE Fund from Account 2193-930-930-0000 (Contingencies) to Account 2193-290-590-0040 (OP&F Physicals) the amount of \$16,000.00 for needed expenses. Mr. Jones moved for

adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 30th day of January, 2024

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 24-01-29
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

A Resolution to appoint Darryl Cordrey to the Warren County 911 Program Review Committee

Whereas, Chapter 128 of the Ohio Revised Code requires a newly drafted countywide 911 plan for implementing and operating a countywide 911 system to be submitted to the State of Ohio 911 Program Office; and,

Whereas, Section 128.06 of the Ohio Revised Code requires a county 911 program review committee to maintain and amend said final plan, and the county 911 program review committee shall include a member of a board of trustees selected by the majority of the boards of the township trustees in Warren County pursuant to resolution; and,

Whereas, Trustee Cordrey of Hamilton Township Board of Trustees has volunteered to serve on the Warren County 911 Program Review Committee.

Now therefore be it revolved, to select Darryl Cordrey of Hamilton Township Board of Trustees to serve as a member of the Warren County 911 Program Review Committee.

The foregoing resolution moved for adoption by Mr. VanDeGrift, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Trustee Sams YEA
Trustee VanDeGrift YEA
Trustee Jones YEA

Resolution adopted this 30th day of January, 2024.

Fiscal Officer

End of minutes.